



Rossburn Municipality Emergency Plan

2026

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Version Control

Revision List

The Emergency Plan will be revised as needed, considering user feedback and aligning with the latest best practices in emergency planning. Subsequent versions will be reissued and distributed to users.

Revision Number	Description of Change	Date of Revision	Revision Made by (Name)	Approved by (Name)
1.0	Original Version	Sept 2025	Tracy Reid	

EMERGENCY PLAN

Contact and Distribution List

Elected Officials	
Shirley Kalyniuk – Mayor	204-773-0297 (cell) 204-859-2429 (home)
Adam Grabowski – Deputy Mayor	204-365-7099 (cell)
Ray Armbruster	431-761-4477 (cell) 204-859-2088 (home)
Alicia Grassinger	204-859-0118 (cell)
John Kostecki	204-796-0053 (cell) 204-859-2561 (work)
Rick Strank	204-796-0409 (cell)
Russ Andrew	204-796-0245 (cell) 204-859-2475 (home)
LERCG (Local Emergency Response Control Group)	
Emily Sawchuk – CAO	204-573-4207 (cell)
Nick Sawchuk – Transportation Manager	204-286-0075 (cell)
Jason Grassinger – Water Manager	204-859-0213 (cell)
Tracy Reid – PW Admin/ MEC	204-859-6995 (cell)
Kelly Slon- Fire Chief	204-859-0001 (cell)
Shirley Kalyniuk – Mayor	204-773-0297 (cell) 204-859-2429 (home)
Brian Sidoryk – Rosburn Fire Dept	204-773-0354 (cell) 204-859-2722 (home)

Objectives

The goal of the emergency plan is to provide an immediate coordinated response by setting the following objectives:

- To prevent or limit the loss of life
- To prevent or limit property damage, including:
 - Private
 - Municipal
 - Critical Infrastructure
- To prevent or limit the damage to the environment
- To maintain and restore critical/ essential services

Responsibility

Elected officials of a local authority are responsible for the safety and well-being of its residents. Every local authority must be prepared to respond to the impacts caused by emergencies or disasters.

The emergency plan does not override the responsibility of emergency first responders to take warranted extraordinary action within their scope of duty in the event of an emergent situation for the community's safety and well-being.

Every resident of the local authority has a responsibility to have in place an individual or family plan to deal with impacts caused by:

- A crisis
- An emergency
- A disaster

The preparation of the emergency plan should encourage individuals and families to prepare their plan. The role of local government is to support these efforts through the distribution of emergency public education and information.

Scope

This emergency plan is considered an all-hazards plan that consists of three components:

- Basic Plan
- Supporting Plan/ Appendices

This plan outlines the objectives, policies and processes to coordinate the response to impacts caused by emergencies and disasters.

The emergency plan indicates all actions, including:

- General emergency preparedness activities
- General and hazard – specific response activities

Roles and responsibilities

This Plan identifies roles and responsibilities for the following:

- Elected Officials
- Local Emergency Response Control Group (LERCG)
- Municipal Emergency Coordinator (MEC)

There are several other roles and responsibilities for different positions in a local authority. It is the responsibility of the local authority to list the roles and responsibilities that are not listed.

Elected Officials

- Implement the emergency plan
- The council or, where the local authority cannot assemble a quorum on a timely basis, the Mayor is responsible for the Declaration of a State of Local Emergency.
- Notify Manitoba Emergency Management Organization that a State of Local Emergency has been declared
- Authorization of media releases
- Ultimate decision maker
- Log all actions and decisions
- In more significant events, they may appoint/ approve the Incident Commander

LERGC

- Assist in the implementation of the emergency plan
- Assist in the decision to declare a State of Local Emergency
- Assist in the creation of media releases
- Provide guidance and assistance in decision making
- Log all actions and decisions
- Provide overall guidance, advise, and assistance to the response effort

MEC

- Activate and implement the emergency plan

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- Advise leadership if a State of Local Emergency is warranted and what powers are required.
- Activate and, if necessary, manage the EOC
- Initiate the callout of EOC Staff
- Establish communication with the incident commander, first responders, and Manitoba EMO.
- Assist in the creation of media releases
- Log all actions and decisions

Other Positions

These positions will most likely be in part or whole of the LERCG and can include but not be limited to the following:

- Chief Administrative Officer (CAO)
- Public Works
- Fire Chief
- Police Services

Emergency Plan Response Procedures

The emergency plan should be used as a guide or timeline of events that start from when the local authority first becomes aware of an emergency or disaster, the steps taken to minimize or respond to impacts to people:

- Life
- Property
- Environment

The start of most emergencies or disasters will have common steps or procedures to follow.

As these events become more complex a more hazard- specific approach that is based on the local authority HRVA will be needed.

Emergency Operations Centre (EOC)

The purpose of an Emergency Operations Centre (EOC) is to assist an Incident Command Site during an emergency event, which may require coordination and resource support. It is recommended that an EOC utilize the EMO- EOC guiding principles for organizing and managing EOC operations and activities.

Hazard Notification/ Situational Awareness Gathering

Response to an emergency or disaster is the primary responsibility of the local authority when there is a threat within the local authority's jurisdiction. A local authority will use specific tools like an HRVA to determine the hazards that can potentially impact the local authority.

Response to an emergency or disaster is the primary responsibility of the local authority when there is a threat within the local authority's jurisdiction. Specific tools like an HRVA to determine the hazards that can potentially impact the local authority. Local authorities can start to gather situational awareness information from the following sources:

- Manitoba EMO
- Regional provincial staff
- Critical Infrastructure providers
- Weather notifications
- Neighbouring local authorities
- Mutual Aid partners
- Private Sector
- Local residents/ Agricultural producers
- Other

If a threat is detected early enough, a local authority will need to take action to minimize the impacts caused by an emergency or disaster.

Impact/ Threat Assessment

When a local authority knows there is a risk of an emergency or disaster and has gathered all available situational awareness, the local authority will need to determine what to do with that information. The local authority HRVA will provide general hazard information.

Questions to ask to consider when conducting an impact/ threat assessment are:

- Who will the impacts affect?
- What are the potential impacts? Life, property or environment
- Where will the impact occur?
- When are the impacts expected?
- How do we respond? Resources needed

Preparedness

Common steps that can be taken in order to be ready for the potential impacts.

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1. Fill out the preparedness form developed by Manitoba EMO to provide situational awareness in case any type of assistance from the province.
2. Take pre-emptive actions to allow for a faster response and to make responding to impacts easier:
3. Prepositioning response equipment and resources
4. Response personnel on standby
5. Equipping or pre-activating:
 - EOCs
 - Reception centres
 - Warming/ cooling centres
 - Information centres/ phone lines
6. Build up roads
7. Build temporary mitigation structures
8. Develop emergency public information messaging to warn the public of the potential impacts and important details and instructions once the impacts begin to affect the residents
9. Develop media messaging in the event news outlets reach out for inquiries
10. Determine if an incident commander is needed and who that person will be.
11. Determine response structure:
 - Incident Command Structure
 - Incident Management System

Response

Common response steps to take before hazard specific actions are activated.

1. Implement the local authority emergency plan
2. Determine if a SOLE is needed and what powers are required. (Justification for selected powers must be submitted to Manitoba EMO with the SOLE documents)
3. Activate emergency operations
4. Activate EOC and EOC Staff
5. Activate response personnel/ teams
6. Establish communication with the incident command post and commander
7. If an evacuation is needed, activate the reception centre and ESS teams and start registration procedures
8. Send regular updates to Manitoba EMO using the Local Authority Daily Incident Response Report form to the EMO Duty Officer
9. Ensure LERCG and Elected officials are aware of ongoing response activities
10. Ensure emergency public information messaging is communicated to the residents

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11. Prepare and send out media messaging to media outlets
12. When resources run low, activate resources procurement/ request procedures
13. Record and maintain all actions, communications and decisions

See Appendix C for Hazard Specific Response Plan

Recovery

Once the impacts from an emergency or disaster have subsided, recovery steps will be needed for the local authority to fully recover.

1. Implement the local authority recovery plan
2. Following an evacuation, ensure the area is safe
3. Document and record damage to impacted sites
4. Collect all documentation from the response, Emergency Operations Centre and Emergency Social Services teams
5. Finalize Community Impact Assessment for DFA
6. If a DFA program is established, submit all documentation and records of damaged sites to Manitoba EMO
7. Demobilize the equipment and resources
8. Deactivate reception centre
9. Deactivate EOC
10. Stand down emergency management personnel
11. Once the local authority has returned or is close to returning to normal, conduct or take part in:
 - Local authority After Action Report (AAR)
 - Provincial AAR

Communications

Initial Notification

1. MEC is notified of any impact
2. MEC reports to CAO and together they assess the situation
3. MEC and/or CAO report on the situation to the LERCG and elected officials
4. MEC reports the situation to the Manitoba EMO Duty Officer – by calling 204-945-5555 or email emodutyofficer@gov.mb.ca
5. MEC or local authority notifies the residents.

If the situation falls under the normal parameters for a routine emergency, refer to 911 or notify the correct emergency personnel. **Kelly Slon – 204-859-0001**

Emergency Communications Procedures

If the situation falls outside the parameters of a routine emergency, then the following communication procedures should be followed:

1. MEC notifies LERCG, elected officials and Manitoba EMO of the activation of the EOC.
2. MEC initiates the local authority callout procedure for the EOC personnel.
3. MEC and/or CAO notifies elected officials if a SoLE is or is not warranted.
 - a. MEC notifies Manitoba EMO Duty Officer of the SoLE if it is warranted.
 - b. Local authority notifies residents of the SoLE.
4. MEC/EOC establishes communications with the field.
 - a. Incident Commander
 - b. Command Post
 - c. Responders
5. The field communicates resource requirements to the MEC/EOC
6. MEC/EOC coordinates the distribution of resources to the field.
 - a. If local authority resources are unavailable
 - i. Source resources locally or through local authority procurement processes
 - ii. Engage mutual aid
 - iii. Engage the Manitoba EMO Duty Officer
7. The field communicates to MEC/EOC when an evacuation is warranted
8. MEC/EOC notifies elected officials of the need to evacuate
 - a. MEC notifies Manitoba EMO Duty Officer of impending evacuation
9. MEC/EOC notifies impacted residents of the evacuation order

Fan-out Procedures

Once the MEC notified the LERCG and elected officials of an emergency or disaster outside the parameters of a routine emergency, the MEC will initiate the local authority's fan-out procedures.

1. MEC sends out a notification to the EOC staff with response instructions
2. MEC notifies the LERCG or department head
 - a. LERCG or department head notify local authority staff/ responders
3. If additional human resources are needed, notify the volunteer coordinator
 - a. Notify the volunteer list

Public Information – Notification

Notifying the residents of the local authority of an emergency or disaster is a crucial part of a local authority communication plan. It ensures that residents can access accurate information from the local authority and will help ease the spread of misinformation and panic.

1. MEC/ Local authority notifies the local authority residents of the potential of an emergency or disaster.
 - a. Emergency Alert System (ongoing set up)
 - b. Social media
 - c. Website
 - d. Call-out procedures using mass alerting software, Fire or RCMP alerts
 - e. Radio or TV messaging
 - f. Door to door
 - g. Telephone contact
2. MEC/ Local authority notifies residents of any impacts affecting the local authority
3. MEC/ Local authority notifies residents if a SoLE has been declared and what the details of the SoLE are.
4. MEC/ Local authority provides the residents with emergency information.
 - a. If an evacuation is pending
 - b. An evacuation order/ protocol
 - c. Evacuation routes, if needed
 - d. Any road closures
 - e. Impacted areas to avoid
 - f. If shelter-in-place is necessary/ protocols
5. MEC/Local Authority updates the residents on the current situation.

Resources/ Logistical Support

See Appendix E

Mutual Aid Agreements

See Appendix F

Maps & Routes

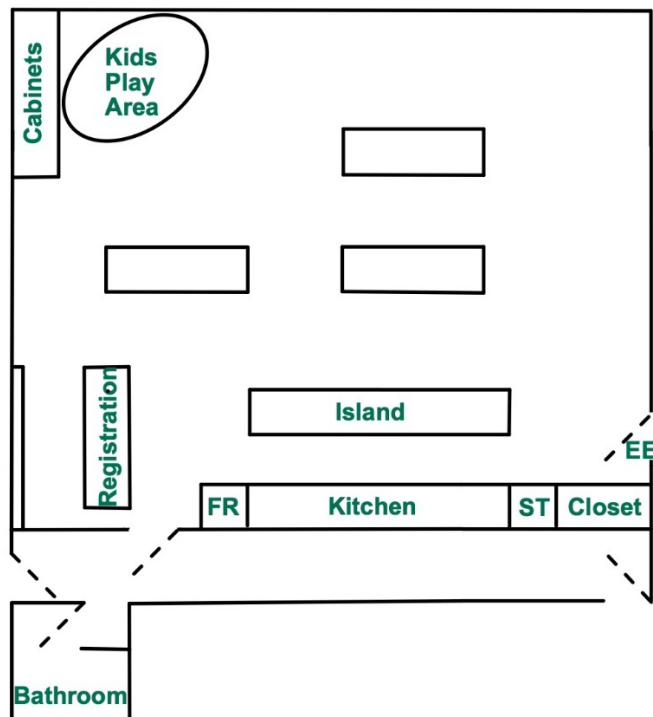
See Appendix G

Activation Procedures for an Emergency Operations Centre (EOC)

Primary EOC Location: Drop In Centre
53 Main St. N

Alternate EOC Location: Rosburn Municipal Admin Building
43 Main St. N

EOC Floor Plan



Steps required to activate the Emergency Operations Centre EOC):

First 24 hours

1. Contact CAO
2. Decide level of emergency and corresponding response and if activating the EOC is required.
3. Identify Incident Command
4. Confirm Communication Method

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5. Communicate with EOC Staff and Emergency Personnel who will act as Incident Command.
6. Contact EMO Duty Officer
7. Proceed using Communication methods how to inform residents of details of emergency
8. Collect EOC PREP bins – Emergency plan, forms, contact lists
9. Collect Reception/ Registration bin from the Fire Hall (orange trunk)

Equipment/ Supplies

Needed when activating an EOC

Laptop computers for EOC members	Emergency Plan
Internet service	Logbooks
Phones (land lines and cell)	Pens and paper
Back up Power for EOC	Cell Phone Chargers
Handheld P25 Communication Radios (may use cell phones)	Extension cords / Power cables
Weather Radio	Maps
White Board and markers	Food and Water

Deactivation Procedures

Deactivation will only occur once the emergency is resolved, and normal operations and daily activities are resumed. This can only happen after evacuees are allowed to return to their homes and businesses, all emergency personnel are demobilized, equipment is returned, and the EOC Manager (MEC) in consultation with the Council/ LERCG/ CAO confirms the emergency event is no longer impacting the area

- Once full recovery has been completed a full report and analysis will be completed with input from all involved in the management of the disaster through the recovery process.
- The MEC will work with EOC, First Responders, CAO, Council, and Local Authority staff to put a comprehensive report together. Once a report is finalized it will be presented to council. Upon approval, the report or portions of the report will be released to the public.

Steps to de-activate the EOC:

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Discuss with CAO, Incident Command and any additional EOC Staff to confirm end of emergency and resumption of business.

Communicate with EOC Staff – pending closure and shut down steps to be taken

Arrange for any mutual aid assistance resources to be returned; municipal supplies to be returned

Communicate with public that normal business is resumed, EOC will be shutdown, and all inquiries can be directed to the Municipal Office.

Collect all communication logs, registration forms, and all written communication to be available when drafting the report and analysis.

Complete report for CAO and Council

Recovery Plan

The same communication plans used in the disaster plan will be continued in recovery with consideration to the departure of Incident Command (IC) as an emergency response group.

In order to effectively manage and coordinate recovery activities, a Recovery Committee should be established by the local government which consists of senior representatives from the key organizations, including relevant departments with the local authority and volunteer service agencies.

As a single coordinating committee, this group helps to reduce gaps and duplication of effort, fosters information exchange, joint decision-making and mutual/coordinated problem solving.

Members of the Recovery Committee:

- Participate in regular meetings
- Support information sharing to enhance recovery effectiveness
- Identify opportunities among organizations to share resources

The Recovery Committee replaces Incident Command (IC) and oversees all operations through the Emergency Operations Centre (EOC). Depending on the recovery efforts, may be members of the LERCG.

Following a significant event, priorities will change from Emergency and/or Disaster Operations to Recovery and Re-Entry Control strategies. Once the “All Clear” has been given, Incident Command will transfer responsibility for the lead role to the Recovery Committee.

Appendices

Appendix A

Council Resolution

This page certifies that the council for Rosburn Municipality has reviewed the __2026____
Emergency Plan and approved the document through council resolution.

Resolution 2025-606; December 4, 2025

Moved By : Alicia Grassinger

Seconded By : Ray Armbruster

WHEREAS the Emergency Measures Act and Local Authorities Emergency Planning and Preparedness Regulation require that local authorities submit their emergency plan to Manitoba EMO annually;

AND WHEREAS the Emergency Plan has been updated by the Municipal Emergency Coordinator;

THEREFORE BE IT RESOLVED THAT Council approves the Municipal Emergency Plan as updated for the upcoming calendar year of 2026.

Carried Unanimously

Appendix B

Administrative Plan

Authority and Governance Structure

Emergency Measures Act

The Manitoba Emergency Measures Act is a piece of legislation that governs and sets requirements for emergency management within Manitoba

The Act gives the authority to mitigate against, prepare for, respond to, and recover from impacts brought on by emergencies and disasters

The Emergency Measure Act can be found at [C.C.S.M. c. E80](#)

Local Authorities Emergency Planning and Preparedness Regulation

The Local Authorities Emergency Planning and Preparedness Regulation assists emergency management personnel by providing details on emergency management programs for local authorities including emergency plans, exercise and training requirements.

The Local Authorities Emergency Planning and Preparedness Regulation can be found at [Local Authorities Emergency Planning and Preparedness Regulation, M.R. 159/2016](#)

1.1 Annual Review and Submission requirement

Emergency Plans must be reviewed annually and updated as needed. The plan must be submitted to Manitoba EMO for verification that the local authority has met the requirements of the Emergency Measures Act.

The council resolution approving this version of the emergency plan can be found as an appendix of the plan.

The Emergency plan submission must include the following:

- A resolution by the council confirming that the plan has been reviewed, updated and approved
- Any or all plan components that required an update

If there are no updates to the emergency plan, local authorities will send an email indicating that the plan will be carried over to the following year.

The complete emergency plan submissions are to be sent electronically to emo.rems@gov.mb.ca

Emergency Plan Distribution List

List of recipients who should receive a copy of the plan for review.

POSITION	DEPARTMENT	LOCATION	DATE REVIEWED (RECEIVED)
MEC	Admin	Rosburn	
Mayor	Council	Rosburn	
CAO	Admin	Rosburn	
CFO	Admin	Rosburn	
Fire Chief	Rosburn FD	Rosburn	
Transportation Manager	Public Works	Rosburn	
Water & Wastewater Manager	Public Works	Rosburn	
Volunteer Coordinator		Rosburn	
Municipal Council	Council	Rosburn	
RCMP Rep		Russell MB	

Personnel Required

Elected Officials

- Responsible for ensuring the development and maintenance reviews are being completed
- Ensure that the capabilities and capacities of the Local Authority are being represented
- Ensure the emergency plan is submitted to Manitoba EMO for official approval

Local Emergency Response Control Group (LERCG)

- Primary membership includes:
 - CAO
 - Oversee the local authority employees to ensure their assistance with the plan development and assist as required.
 - Has working knowledge of the local authority and the staff
 - Local authority department heads

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- Knows the capabilities and capacity of the department and the employees
- Know how the department could assist in a response.
- Secondary membership includes:
 - Local business leaders
 - Can assist with providing products and services to assist in a response.
 - Public utility workers
 - Can provide knowledge on the regional Critical Infrastructure (CI) and what crews would be doing in an emergency or disaster.

Municipal Emergency Coordinator (MEC)

- Coordinates the development and maintenance of the emergency plan
- Collaborates with the elected officials and LERCG to ensure the emergency plan accurately reflects the capabilities and capacity of the local authority.
- Works with other local authorities to assist in creating mutual aid agreements.
- Makes submissions to Manitoba EMO

Exercise Requirement

Local authorities must have an exercise program on a four-year schedule or cycle.

Year 1 – tabletop

Year 2 – tabletop

Year 3 – tabletop

Year 4- functional or full-scale

An after-action review (AAR) or debrief should be completed and a report submitted to Manitoba EMO at emo.rems@gov.mb.ca. The report will evaluate if the appropriate emergency management components have been met. Support is available from the Regional Emergency Manager and the Exercise Design Coordinator at Manitoba EMO for developing an exercise or the overall exercise program.

Training

Emergency management training is offered to local authorities through Manitoba EMO or third-party companies. MEC's can conduct training and offer public education as necessary to meet the requirements within their emergency programs. MEC's should keep a schedule, file or database/ record system of the individuals trained for their local

Appendix C

Hazard and Vulnerability Assessment (HRVA):

Purpose

The purpose of an HRVA is to assess the potential risk of hazards with the capacity to cause a disaster. This helps set prevention, mitigation, preparedness, response and recovery priorities. This also allows local governments, its residents and emergency management professionals to take action to reduce further losses.

HRVAs help to establish a focus for emergency management programs to determine how best to allocate resources and plan accordingly.

The HRVA allows for the assessment of risk based on hazards, exposure, vulnerability, capacity and resilience.

An HRVA can:

- Help you to understand and prepare for hazards and risks.
- Save time and resources by identifying potential scenarios.
- Help create emergency plans, exercises and training based on events of significance; and
- Help your program become proactive rather than reactive.

Threat: Severe Storm (including blizzards, windstorms and tornadoes)

Response Plan:

CAO or MEC receive alert about potential weather emergency

Public Notice to alert residents via

- Emergency Alert System (ongoing set up)
- Social media
- Website,
- Call-out procedures using mass alerting software, Fire or RCMP alerts
- Radio or TV messaging
- Door-to door,
- Telephone contact.

If an emergent situation occurs, CAO and MEC assess situation (attend site if needed) to determine if EOC should be activated

EOC team is assembled. Incident Commander identified. Notification fan-out by MEC and CAO

- At site: perimeter established; traffic diverted; rescue residents; shelter in place; advise residents if evacuation order in place.
- EOC team determines if State of Local Emergency is to be initiated. Consideration for maintaining Critical Municipal Services to be priority if Town of Rosburn is negatively impacted.
- EOC is to be opened and staffed
- Contact resources, Mutual Aid resources, Provincial resources and EMO
- Communication between IC, EOC team continues to determine ongoing needs
- Coordinate closure of the EOC with CAO. Council withdraws SOLE. Follow Re-entry procedures outlined in plan.

Threat: Drought

- CAO or MEC monitor ongoing weather reports concerning drought
- Public awareness maintained with residents via Emergency Alert System (ongoing set up), social media and website.
- EOC team determines if State of Local Emergency is to be initiated. Consideration for maintaining Critical Municipal Services to be priority if Town of Rosburn is negatively impacted. EOC term determines if EOC is needed to meet the needs of residents negatively impacted by the drought.
- Contact resources, Mutual Aid resources, Provincial resources and EMO
- Communication between IC, EOC team continues to determine ongoing needs
- Council withdraws SOLE. Follow Re-entry procedures outlined in plan. Coordinate closure of the EOC if needed.

Threat: Forest or Grass Fire

- CAO or MEC receive alert about location and movement of fire emergency
- Public Notice to alert residents via Emergency Alert System (ongoing set up), social media and website, use of Fire or RCMP alerts, door-to door, radio or TV or telephone contact.
- If an emergent situation occurs, CAO and MEC assess situation (attend site if needed) to determine if EOC should be activated
- EOC team is assembled. Incident Commander identified. Notification fan-out by MEC and CAO

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- At site: perimeter established; traffic diverted; rescue residents; shelter in place; advise residents if evacuation order in place.
- EOC team determines if State of Local Emergency is to be initiated. Consideration for maintaining Critical Municipal Services to be priority if Town of Rosburn is negatively impacted.
- EOC is to be opened and staffed
- Contact resources, Mutual Aid resources, Provincial resources and EMO
- Communication between IC, EOC team continues to determine ongoing needs
- Coordinate closure of the EOC with CAO. Council withdraws SOLE. Follow Re-entry procedures outlined in plan.

Appendix D

Resources/ Logistical Support

Resources are grouped into two major categories:

1. Physical Resources
2. Human Resources

Local Authority Resources

Type	Description	Location	Quantity	Hazard
Municipal Staff	Finance, Administrative, Public Works	Municipal Office	4	all
Public Works Staff	Operators for 2 Graders, tractor, backhoe, loader, skid steer, various ½ tonne trucks	Urban and rural shops	6	all
Public Works equipment	2 Graders, NH Tractor, Backhoe, CAT loader, Kubota Skid Steer, Various ½ tonne trucks	Urban and rural shops		all
Handivan	2 vans with seating capacity for 4-8 occupants (depends on wheelchair)	Urban shop	2	evacuation

Private Resources

Type	Description	Location	Quantity	Hazard
PWSD buses	School buses for evacuation purposes	Various locations	unknown	evacuation
Saley, Derek	Tractor, trailers, backhoe, dump trucks, grader	Various locations	unknown	All
Saley, Jim		Various locations	unknown	All
Mitchell, John	Tractor with discs/ water tankers/ 300 gallon water tank with pump	14-19-25 204-859-2431	1 each	All

Appendix E

Mutual Aid Agreements:

Municipality or Organization	Completed	Review (1 yr) Renew (4 yrs)	Resources (Personnel, Facilities, Equipment)
Yellowhead Municipality			
Russell Binsgarth			
Rm of Riding Mountain West			
Prairie View Municipality			
Harrison Park Municipality			
Assiniboine Valley Emergency Management			

What is it?

A pre-arranged agreement to render assistance to the parties of the agreement. May include resources for Personnel, Facilities and Equipment. Agreements may be reciprocal or non-reciprocal and may be fee based or a no charge system.

Benefits

Allow for pooling of resources; and provide coverage for areas of the municipality that are located at a distance from where equipment and supplies are available or stored. Most importantly mutual aid agreements foster improvements in developing relationships and a common understanding between responding authorities to improve their ability to collaborate during future incidents.

How do you activate?

May take place at the onset of an emergency but is not limited to only activating at that time. Good to practice during emergency exercises to ensure all parties are aware of their existence.

Provincial Resources

Type	Description	Location	Quantity	Hazard

Appendix F

Maps & Routes

Emergency events are handled by various responders and at various levels: strategic, tactical and operational. To facilitate situational awareness, emergency responders require maps of areas or critical infrastructure

Maps:

Map 1: Municipality of Rosburn

Map 2: Town of Rosburn

Map 3: EOC Location and Reception Centre Location

Map 4: EOC and Reception Centre Location

Map 5: Reception Centre lay

Map 6: Critical Infrastructure: Water Distribution; WTP treated loop; WTP raw water loop also includes Water Distribution Emergency Action Chart

Map 7: Agri-Rec Centre layout

Map 8: Rosburn Collegiate School map

Routes:

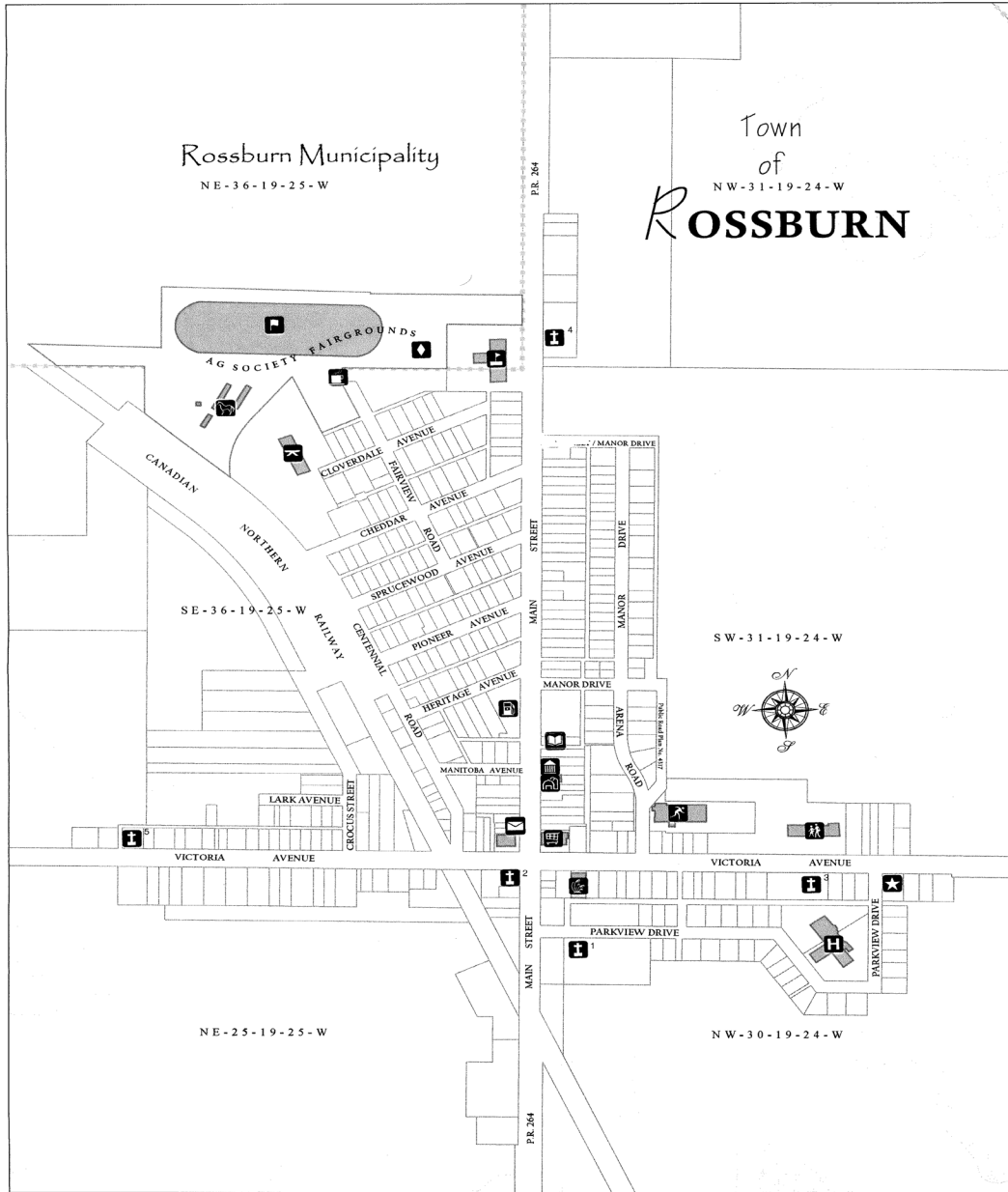
Map 9: Municipality Evacuation Routes

Route	Transport Options	Other Considerations
45 East	Vehicle	
45 West	Vehicle	Closest route to Waywayseecappo First Nation, RM of Riding Mountain West and Russell
264 South	Vehicle	Route to TC 16 Highway (Yellowhead)
359 West	Vehicle	

Map 10: Town of Rosburn Evacuation Routes

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MAP 2



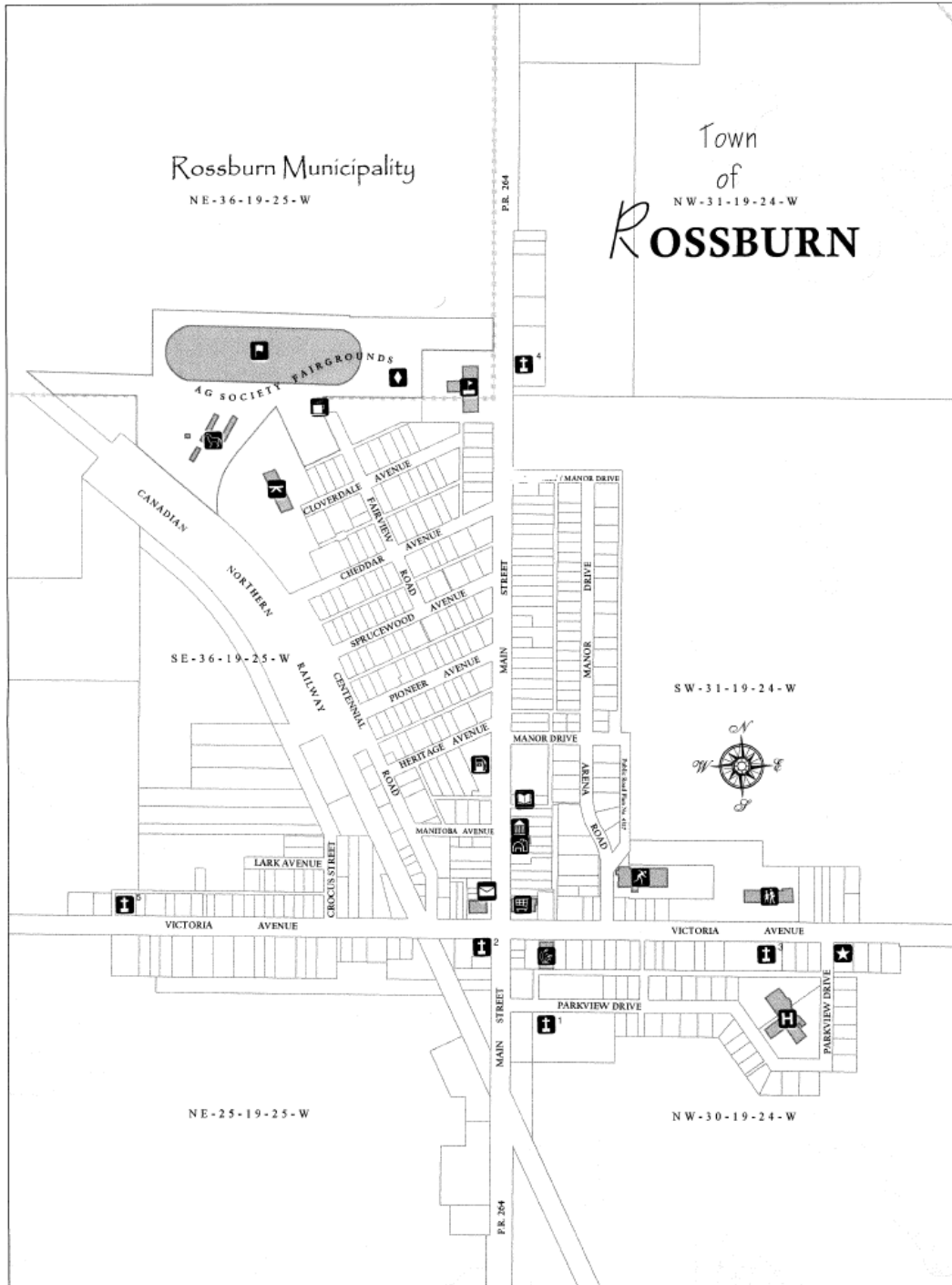
	Ball Diamond		Memory Garden		Rosburn Alliance Church 1		Ag Society Fairgrounds Race Track		Town of Rosburn Office
	Canada Post		RCMP		Rosburn Collegiate		Rosburn Health Centre		Rosburn Memorial Skating Rink
	Co-op Foods		RM of Rosburn Admin. Office		Rosburn Community Church 2		Rosburn Memorial Skating Rink		Ukrainian Catholic Church 3
	Co-op Gas		Roman Catholic Church 5		Rosburn Community Hall		Rosburn Regional Library		Ukrainian Orthodox Church 4
	Concessions		Rosburn Agri-Rec Centre		Rosburn Elementary School		Stables		

0 50 100 200 300 Meters

0 100 200 400 600 800 1,000 Feet

Manitoba Local Government Community and Regional Planning

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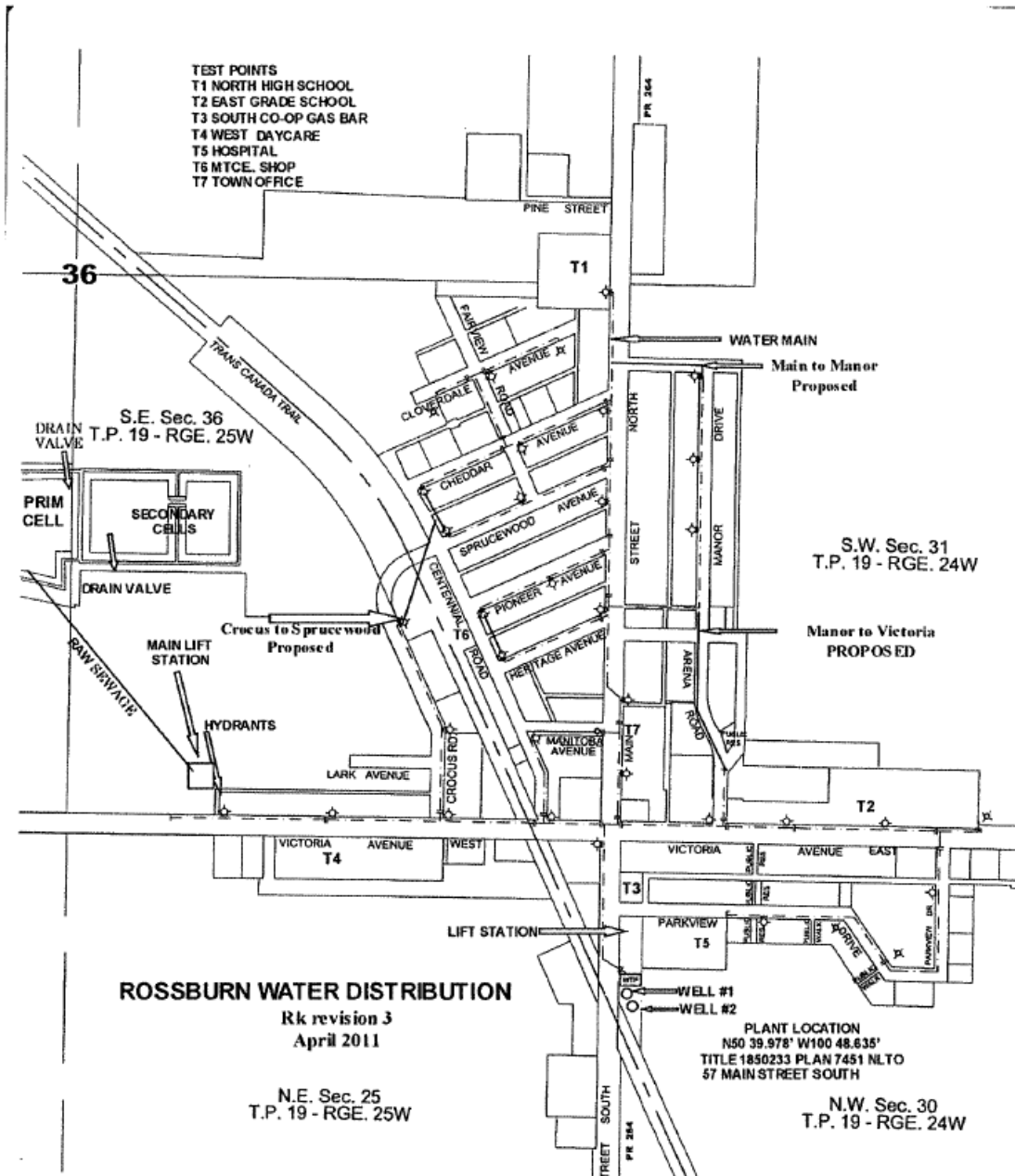
Ball Diamond	Memory Garden	Rosburn Alliance Church 1	Ag Society Fairgrounds Race Track	Town of Rosburn Office
Canada Post	RCMP	Rosburn Collegiate	Rosburn Health Centre	Ukrainian Catholic Church 3
Co-op Foods	RM of Rosburn Admin. Office	Rosburn Community Church 2	Rosburn Memorial Skating Rink	Ukrainian Orthodox Church 4
Co-op Gas	Roman Catholic Church 5	Rosburn Community Hall	Rosburn Regional Library	
Concessions	Rosburn Agri-Rec Centre	Rosburn Elementary School	Stables	

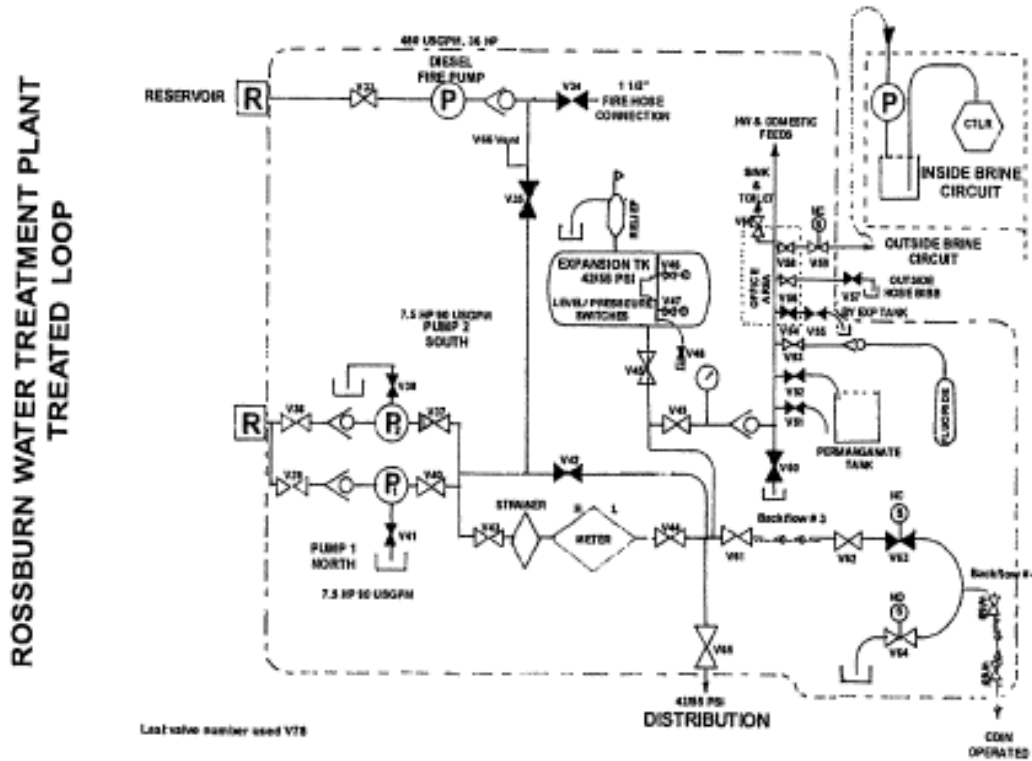
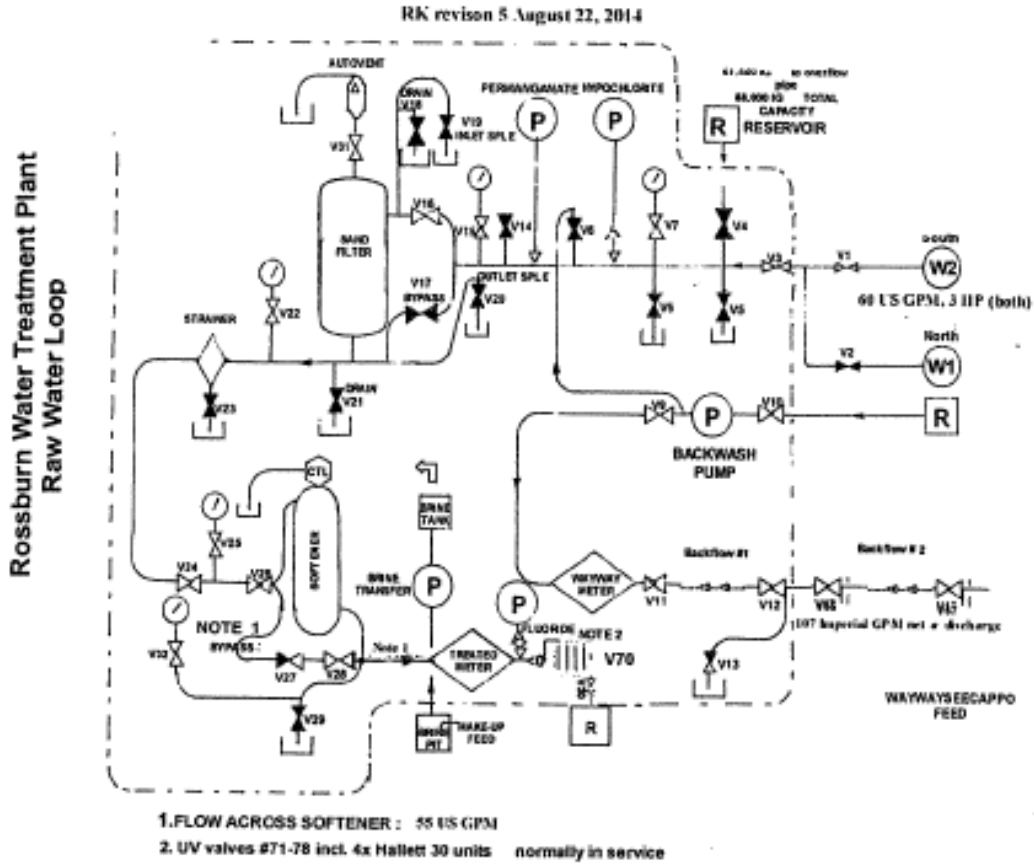
0 50 100 200 300 Meters

0 100 200 400 600 800 1,000 Feet

Manitoba Local Government Community and Regional Planning

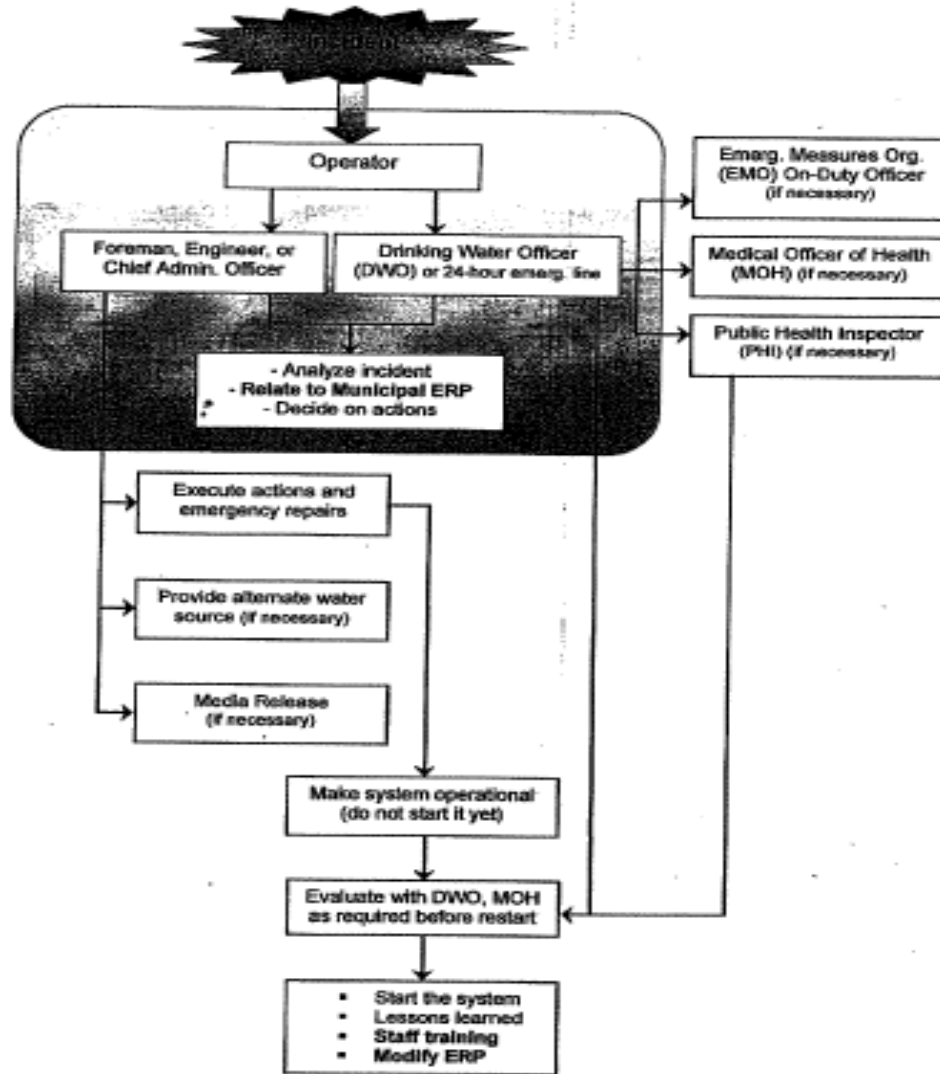
MAP 6





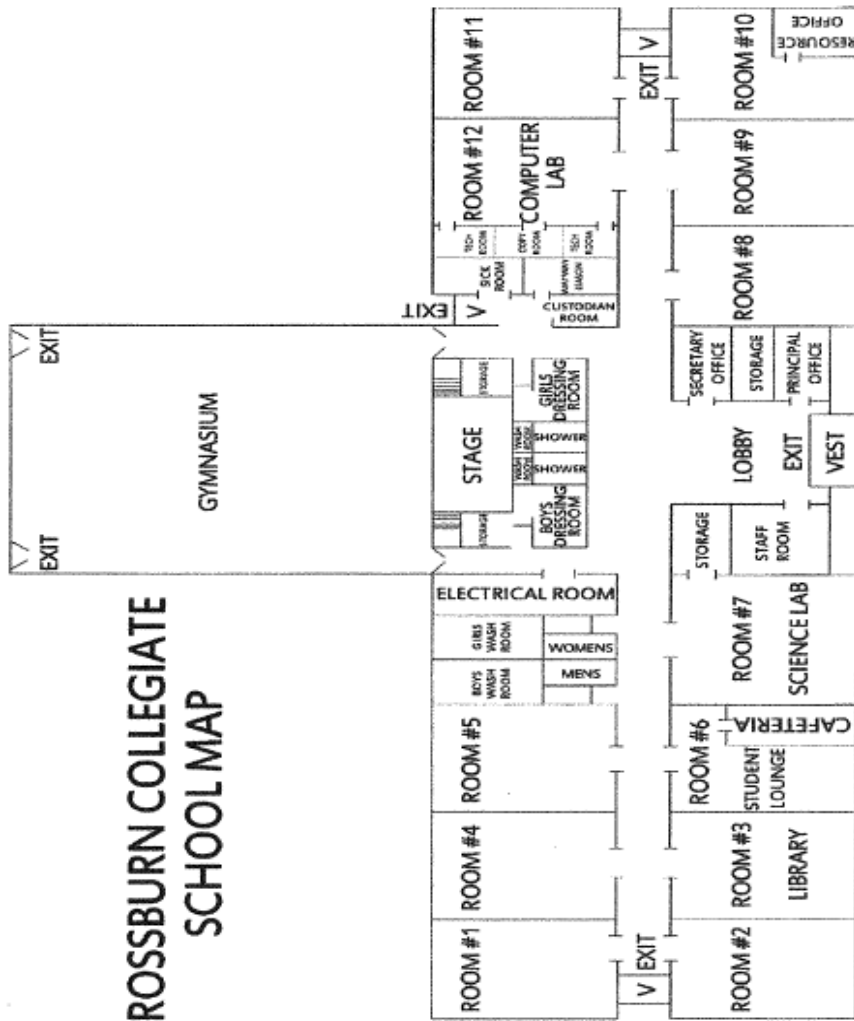
Water Operator Emergency Protocol

6.2. Emergency action chart



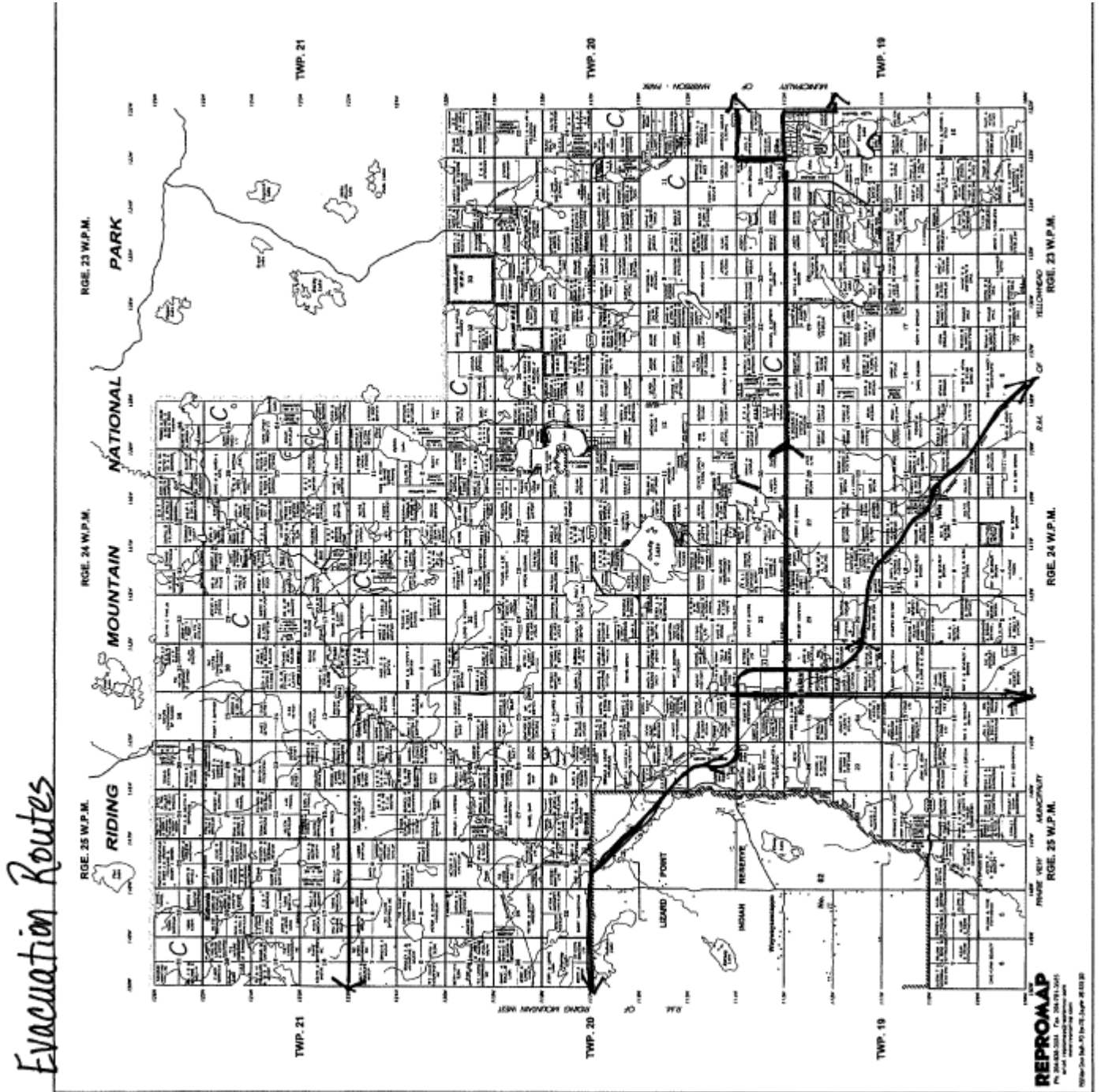
MAP 8

**Rosburn Collegiate
MAP OF SCHOOL**



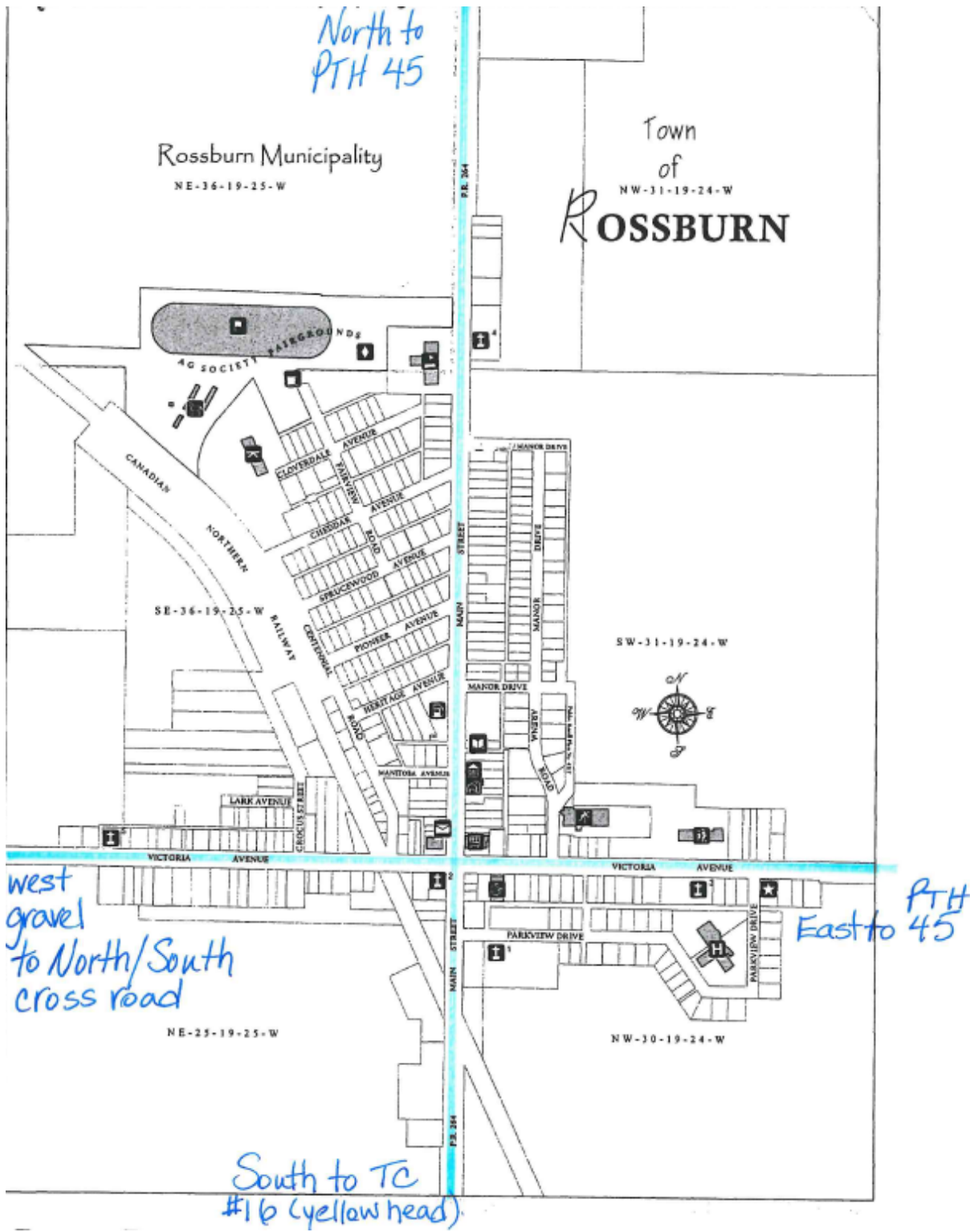
NOT TO SCALE

MAP 9



Rosburn Municipality
Emergency Plan

MAP 10



Appendix G

Animals

Russell Ag Office 204-773-5130

Dauphin Go Centre 1-833-206-0459 (204-815-4909); dauphin@masc.mb.ca

Pets

Owners are encouraged to bring a kennel for their animals as well as vaccination/ health information and any medications or special needs.

See FORM – Pet Livestock Registration Information

Livestock

Contact Manitoba Agriculture, Food and Rural Initiatives through your local GO Team member or through the Manitoba Emergency Coordination Centre.

See FORM – Pet Livestock Registration Information

Appendix H

Position Descriptions for EOC

Mayor/Reeve, Council or Elected Official

- Implementing the emergency plan in whole or in part.
- The council or, where the local authority is unable to assemble a quorum on a timely basis, the Mayor/Reeve is responsible for the Declaration of a State of Local Emergency.
- Are responsible for the termination of a State of Local Emergency
- Notifying Manitoba Emergency Measures Organization that a State of Local Emergency has been declared
- The authorization of media releases
- Ultimate decision maker
- Log all actions and decisions
- In larger events, they may choose to appoint/ approve the Incident Commander

Municipal Emergency Coordinator (MEC) / EOC Manager

- Coordinate the Emergency Operations Center Management Team's activities
- Keep the Council and/or Mayor informed of developments as they occur
- Request peacetime emergency mutual aid agreement resources
- Review media releases
- Log all actions and decisions
- Requesting a full report of all emergency operations activities from all responding local authority agencies

MEC ONLY

- Activate the local authority Emergency Operations Center
- Coordinate the emergency response
- Initiate call out of the Emergency Operations Management Team
- Implementing the emergency plan in whole or in part
- Advising Council and/or Mayor on declaring a State of Local Emergency
- Prepare post-emergency reports
- Shall ensure amendments to the emergency plan are made
- May act as EOC Manager or designate a EOC Manager for EOC

Local Authority Administrator/ Chief Administrative Officer (CAO)

- Advise Council and Mayor on legislation and procedures

Rosburn Municipality
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- Take direction from the Council or Mayor
- Maintain financial and other records pertaining to the emergency operations
- Log all actions and decisions

Public Information Officer (PIO)

- Develop timely media releases concerning the emergency for release to radio stations, television and newspapers, pending approval from the CAO and/or the Elected Officials
- Deliver media briefings or brief the community's official spokesperson
- Establish media facilities
- Monitor the media for possible errors being reported about the emergency
- Establish a means of informing evacuees of the activities undertaken in their community
- Maintain a media resources list
- Log all actions and decisions
- Ensure coordination of media relations between Site and EOC

Security Coordinator

- Coordinate security at the Emergency Operations Centre to ensure only authorized personnel enter the facility
- Coordinate with the local policing authorities to ensure sufficient security is in place at the scene of the disaster
- Log all actions and decisions

Communications Manager

- Establish necessary communications from the Emergency Operations Centre and the emergency site
- If necessary, request additional telephones for Emergency Operations Centre and emergency site
- Arrange for additional radio equipment and operators for volunteer organizations
- Log all actions and decisions

Emergency Social Services Manager

- Develop and maintain evacuation and reception resource lists
- Coordinate and develop evacuation and reception arrangements with neighbouring local authorities
- Manage food, lodging, personal services, clothing, registration, inquiry and medical services

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Emergency Plan

- Assist reception communities in whatever way possible
- Provide information to evacuees concerning state of affairs of the evacuated community and expected re-entry if known
- Log all actions and decisions

Facility Manager

- Under direction of Emergency Social Services Coordinator
- Designates facilities and sets up facilities for food, accommodation, registration and inquiry, personal services, and clothing
- Sets up and designates space for reception center
- Identify facility scheduling issues
- Assist reception communities in whatever way possible
- Log all actions and decisions

Public Works Manager

- Ensure resources are available when requested (i.e. equipment, barricades, supplies, construction companies, and contractors)
- Coordinate purchases, rentals, leases or equipment and maintain records of same
- Assists in the disconnecting of utilities – water, sewer, hydro, gas, telephones etc.
- Restore essential services
- Log all actions and decisions

Transportation Manager

- Develop and maintain a transportation resource list of various vehicles
- Coordinate the transportation of personnel and materials
- Determine gasoline and diesel requirements for the emergency
- Log all actions and decisions

Volunteer Coordinator

- Arrange for volunteers as requested
- Maintain a list of volunteers for various purposes
- Ensure the needs of volunteers are met, i.e. transportation, feeding, respite, etc.

RCMP/ Police Representative

- Provide emergency site security (establish inner and outer perimeter of emergency site)
- Manage traffic and crowd control
- Coordinate evacuation

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- Set up of a temporary morgue, if necessary
- Advise medical examiner in the event of a fatality
- Establish Incident Command
- Log all actions and decisions

Fire Representative

- Establish Incident Command
- Coordinate firefighting/hazardous materials operations
- Activate the fire mutual aid system if necessary
- Assist with the evacuation of people
- Log all actions and decisions

EMS Representative

- Establish Incident Command
- Provide first aid on site
- Initiate health mutual aid if necessary
- Log all actions and decisions

Appendix I

Evacuation and Emergency Social Services Plan

Emergency Social Services (ESS) are those services provided on a short-term basis to preserve evacuees' and response workers' emotional and physical well-being in emergency situations.

The Emergency Social Services Guidelines are used as a guide for the provision of ESS in Manitoba by local authorities and the province in the time of an emergency; **the local authority is responsible for providing these supports for a minimum of 72 hours**. If the support is required for a longer duration, a request can be made to the Province through Manitoba EMO for assistance. Provincial ESS is always made aware of significant events through EMO (regardless of requests made).

The guidelines itemize and define the roles and responsibilities of ESS and its partners in managing and delivering ESS in the case of disasters and emergencies. They are intended to set a minimum level of service delivery and outline the responsibilities of local authorities, provincial ESS and its partners.

Evacuations are classified as follows:

Mandatory – per the Emergency Measures Act (and other applicable legislation), for their safety or other specific reasons linked to the response effort, residents are directed to vacate affected areas and are required to comply.

Voluntary – the Local Authority recommends that people evacuate under certain conditions to lessen the overall risk posed by a hazard during an event. Event is not so extensive as to require a mandatory evacuation.

Self- evacuation – Residents make decisions based on their circumstances, their interpretation of the risk posed by a particular hazard, their comfort level, and their ability to cope with current and emerging events.

Provincial ESS support only applied to mandatory evacuations

ESS supports are available for those affected in an emergency or disaster. Many evacuees will have access to insurance, personal financial resources or assistance from family or friends and may decline offers of ESS.

ESS provides those basic needs considered essential for the immediate and continued well-being of persons affected by the disaster/ emergency ESS are the supports that meet

Rosburn Municipality
Emergency Plan

the basic and essential needs of individuals, households, and communities affected by emergencies

ESS Plan:

To order a mandatory evacuation, a local authority must declare a state of local emergency (SOLE), as enabled under The Emergency Measures Act.

Authority to implement an evacuation normally rests with the local authority, through the local law enforcement agency.

The Fire Chief can order evacuations under The Fire Prevention Act.

[describe your policies/processes for non-mandatory evacuations.

Appendix J

Urban Residents

Pine St:

29	Dale/ Sherry Danyluk	204-821-0441
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Cloverdale:

House #	Owner/ (Renter)	Contact info
5	Prosak, Denise	204-859-0062
6 & 20	Richardson, James	
19	Brown, Charles	
23	Smith, Larry & Ledoux, Joanne	512-375-2306 (Jo)
26	Barnesky, Melvin	204-859-2538
31	10005335 MB Ltd (Emily Moar)	204-805-5944 (204-817-4134)
34	MB Housing	204-937-6474
38	Hunter, Brett & Kelly	204-773-0635; 204-859-3334 (K)
57	Kreshewski, Mickael (vacant)	403-569-1016
59	Maxwell, Diane	djmmax747@gmail.com
62	Cabry, Matthew & Roulette, Raelyn (Maria Cloud)	(306-620-9638)

Fairview:

House #	Owner/ Renter	Contact Info
34	Lepischak, Joyce	204-859-2143
39	Woodhouse, Eric & Laura	
46	Kalyniuk, Angela	204-881-5239
52	Zenchyshyn, Audrey & Michael	
53	Langston Lane Ltd (Vacant)	

Cheddar:

House #	Owner/ Renter	Contact Info
17	Chuchmuch, Tanya	
20	Duncan, Thomas	
25	Prosak, Lillian	
30	Oliver, Elizabeth (vacant-sale)	

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31	Herchak, Melfred	204-859-3323
33	Cicci, Gail	519-841-3593
41	Kaskiw, Dennis & Lorrie	
51	Pomehichuk, Brian	204-998-9681
55	Crofford, Grace	
58	MB Housing (unknown)	204-983-5618
59	Red Letter Ventures (Allison Telge)	204-471-8609 (204-720-4847)
66	Duiker, Thomasina (vacant)	()
67	Zegalski, Matthew	204-859-0809
75	Trynchuk, Jean	204-859-3365
77	White, William & Valerie	204-859-2848
80	L&M Services	204-859-2940

Sprucewood:

House #	Owner/ Renter	Contact Info
12	Kreshewski, Barry & Jean	
17	Dreger, Scott & Krista	
27	Stadnyk, Jeff	204-573-4717
28	Tanner, Nelson & Joan	
31	Smith, Robert & Teresa (Julia Smith)	
32	Kryshewski, Kelcey	204-365-0304
39	Webb, Jayce	204-871-6889
45	Schaworski, Barry	204-773-6641
46	Luhowy, Stan & Lydia	
50	Bilawka, Evangeline	
54	WayWay Dev Corp (unknown)	
57	Kurchaba, Phyllis	204-859-2594
58	WayWay Dev Corp (Brianna Brazeau)	(204-721-0510)
62/63	Trynchuk, Glen & Elizabeth	
65	Beasley, Bessie	204-859-0460
66	Barkett, Leonte & Elise	
69	Drul, Aaron & Unger, Dawn-Leigha	204-796-0009
70	Kalyn, Pauline	

Pioneer:

Rosburn Municipality
Emergency Plan

House #	Owner/ Renter	Contact Info
8	Tufeld, Tal (vacant)	
12	Herchak, Jane	
15	Alexander, Mary	
19	Williams, Terry-Lyn & Lessard Paul	705-491-5315
20	Cabry, Matthew & Roulette, Raelynn (unknown)	
23	Liles, Terence & Angela	
26	Stitt, Avis	
27	Fereig, Ismail	431-761-8167
35	Armbruster, Isabelle	
36	Slon, Dylan	
45	Maydaniuk, Murray	
46	Saley, Kristen	
51	Lysyshin, Gerald & Marilyn	
53	Radvan, Linda	431-883-0128
54	Brown, Angela (vacant)	204-859-3130; 204-922-0343 (c)
57	Yucot, Marklyn	
58	Sidoryk, Brett	
62	Muvingi, Tsungai & Vanlandeghem, Drew	204-803-0168; 204-796-0059

Heritage:

House #	Owner/ Renter	Contact Info
10	Nychuk, Nellie	
18	Strank, Mildred & Paul	
21	Barnesky, Mabel	
22	Reynolds, Scott	
25	Smycnuik, Joyce & Gloria	
30	Mankir, Lorna	
36	Strank, Rick & Schulz, Sherry	204-796-0441; 204-796-0409

Centennial:

House #	Owner/ Renter	Contact Info
12	Leech, Paul	204-922-0659; 204-234-5250
16	Olynyk, Elaine	204-859-3014
19	Vanlandeghem, Drew (Nelson Nelson)	204-796-0059 (204-901-0626)

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32	Munro, Bruce (The Woodbox)	204-859-0020
53/57	Neu, Rainer/ Mountain Group (57- (Adrienne Thomas))	(403-707-7558)
63	Eckert, Ryan (1296828 BC Ltd)	

Crocus St:

House #	Owner/ Renter	Contact Info
10	Tufeld, Tal (vacant)	
27	Kreshewski, Ron (Vince Kaskiw)	431-233-3122 (204-997-0033)
32	Szpakowski, Robert & Polau	
48/ 74	Grassinger, Jason & Alicia	
54	Colon, Jason & Peggy (Kenny Mitch & Fran Tyler)	(204-859-2983)
61	Kostesky, Bob (elevator)	204-859-2084
66	Grassinger, MarieAnne & Murray	
98	Cottingham, Allan	204-859-2901

Victoria Ave West:

House #	Owner/ Renter	Contact Info
15	McPhee-Langlois, Catherine	
16	Kurchaba, Terry	204-859-0912 (Debbie)
20	Eckert, Ryan (Debra Cusitar)	
21	Woychyshyn, Riley (Randa Hill)	204-859-0388
22	Miller, Cole	
41	Twerdun, Tilden & Carol	204-859-2333
43	Higgott, Jane & Balan, Jamie	
48	Young, Jackie & Julie	
49	Budz, Edward & Betty	204-859-3403
56	Antoniw, Marion	
57	Shwaluk, Walter & Sylvia	
60	Daniels, Felicia	
61	Kostecki, Richard (vacant)	
64	Saley, Dion & Ryan, Paula	403-464-3411
71	Brio, Catherine	204-996-2704
78	Doan, Giap Ngoc	
81	Shepherd, Scott	
82	Stadnyk, Jeff	204-573-4717
87	Cleland, Wendell & Jean	
88	Kreshewski, Michael (vacant)	
90	Gensiorek, Bonnie	

Rosburn Municipality
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94	Gensiorek, Wayne & Michelle	
98	Krispler, Gerlinde	204-773-6944
102	Luba, Lorrie	
105	Genovey, John & Shelley)	
108	Courchene, Susan (vacant)	
111	Clearsky, Eileen	587-585-8722
112	Guiboche, Kyle, Zorn, Brittney	204-625-2562; 204-402-0283 (c)
121	Slon, Kelly & Darlene	
124	Waters, Annie & Bradley (Janelle Matiwsky-Waters)	(780-231-5759)
129	Ternovetsky, Melissa	204-859-6996
130	Halliday, Jolene	204-859-2776
134	Halchyshak, Mitchell	
135	Wabash, Brenwyn	204-859-6889
140	Berehulka, John c/o Ollie Mackedenski	
141	Mackedenski, Ollie	
145	Nychuk, Grant	204-859-0006
148	Rubenuik, Shelley	204-922-4439
153	10121223 Mb Ltd. (Johannes Soer)	(204-842-3231)
160	Kreshewski, Kalvin & Jenn	
162	Roach, Alan & Pamela	403-430-3021

Main St N:

House #	Owner/ Renter	Contact Info
16	Andries, Roderick (post office)	
20	White, William & Valerie	
87	Leech, Paul (Ryan Knowles)	204-922-0659 (c) (204-922-3421)
92	Carson, Cody; Foster, Bobbi-Jo	204-821-3802 (c)
93	Dick, Melanie; Haas, Wayne	204-859-3309
97	Mushumanski, Jesse; Mowbray, Veronique	
101	Sabourin, Emile & Laurette	
103	Grassinger, Doug & Alice	
106	Strank, Gayle	
113	Bass, Pam	431-883-0111
117	Swann, Brian	306-740-7500
121	Workman, Calvin & Cheryl	204-764-0260
122	Brewer, Christy; Lonsdale, Phoenix	705-845-9266
127	Zegalski, Rose	204-859-2615

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135	Kostecki, Richard & Beverly	
136	Mann, Paulette	
139	Kostecki, Richard & Beverly	
143	Zegalski, Phyllis	
147	Kreshewski, Kalvin (vacant)	
149/ 153	Gensorek, Charlene	204-859-0798
150	Neighbour, Juanita& Donald	204-859-3003
159	McCannell, Donald; Westdal, Paul	204-488-2980
163	Cole, Tammy	
164	Luhowy, Nelson	
167	Kurchaba, Vincent	
171	Kostecky, Leonard (Vanessa Grassinger	431-282-3199 (204-859-0264)
175	Bell, Harvey & Donna	204-861-0111
178	Rudolph, Amon & Brittney	
179	Wilson, Bonnie; Pomerlau, Richard	
180	Morris, Gwynneth	250-815-1043
184	Gensorek, Charlene	204-859-0798
196	Cleland, Sarah	
200	Brown, Ray & Beverley (Adrienne Moar)	(431-352-0193)
204	Red Letter Ventures Ltd (vacant)	204-471-8609
287	Ternovetsky, Estate; Myron	

Main St S:

House #	Owner/ Renter	Contact Info
9	Red Letter Ventures (Arthur Spense)	204-471-8609
12	Byskal, John & Maryann	204-859-2855 (H); 204-859-0323 (c)
13	Cabry, Matthew; Roulette, Raelynn	
18	Payette, Wendy (vacant)	
21	Brown, Ray (carwash)	
28	Kostecki Enterprises Ltd (formerly L&M -vacant)	
32	6698591 MB Ltd; Southside Bobcat	204-859-0408
120	Nychuk, Grant & Audra	

Manor Drive:

House #	Owner/ Renter	Contact Info
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Rosburn Municipality
Emergency Plan

46	Reynolds, Scott	
51	Ehnis, Benjamin	
52	Lawless, Kerry	204-859-0250
53	Magnowski, Mary	
55	Sabeski, Garry & Marilyn	204-859-2869
59	Kryshewski, Cecelia	204-859-2612
60	Swereda, Deb (Martin Geersma)	204-330-6790 (613-922-5249)
65	Schultz, David; Cutting, Launie	587-999-1240
66	Phelps, Ivy & William	
72	Wayway Dev. Corp. (MB FNPS)	
73	Sidoryk, Glenda & Brian	204-859-2722
76	Sabourin, Sacha	
77	Bilinsky, Ray	204-859-0169
85	Kalyniuk, Shirley	204-773-0297 (c); 204-859-2429 (h)
86	Melnyk, Samantha (Wally & Maureen)	204-821-0782
90	Gensorek, Charlene	204-859-0798
91	Pushka, Richard	
94	Leech, Paul (David Parker)	204-922-0659; 204-234-5250 (705-433-1865)
98	Mushumanski, Gerald (Jandrew-Hart)	
99	Belbas, Joan	204-859-2693
106	Hall, Douglas	778-268-3009
107	Wood, Allison	204-922-0192
110	Pozzebon, Sara-lyn	705-256-9998
111	Cottingham, William	
114	Williams, Mark	204-724-2303
115	Drul, Darrell & Myra	204-859-2636
121	Sharma, Lalit & Poonam	431-200-1566
122	Dorcas, Patrick & Shelly (Lynn Grant)	416-407-3000
126	Szpakowski, Elizabeth	
129	Lawrence, Jonathan & Wendy	306-621-0659
130	Langlois, Shawn	
139	Crofford, Wayne & Grace	204-859-0083

Veterans Drive:

House #	Owner/ Renter	Contact Info
16	Borowski, Sonia (Perry)	
26	Mackedenski, Ashley & Sandra	

Rosburn Municipality
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50	Antoniw, Alan	204-859-0725
61	Rubenuik, Sandra	204-796-1999

Victoria Ave E:

House #	Owner/ Renter	Contact Info
15	Duffy, Eldon; Graham, Ciara	
23	Kalyniuk, Joan	204-859-3467
31	Strilecky, Verna	
35	Strilchic, Mae	204-651-0053
36	10005335 MB Ltd. (Monica Jandrew)	(431-286-0155)
39	Shmon, Betty Lou	
42	Anderson, Nadine & Wayne	204-477-9694
45	Ansell, Emily; McDonald, Kevin	204-859-0500
50	Houle-Schlup, Sabrina (vacant)	204-859-3032
51	Byskal, Anthony	306-280-7443
59	Schrader, Eldon & Joyce	204-821-1543
60	Young, Bobby (Liam Charney)	204-210-1887 (431-286-0450)
66	Swann, Katherine & Gilbert	
69	Kreshewski, Marion & Jason	204-859-3071
72	Langelotz, Cory & Willner Aleah	306-216-1850
73	Currie, Francine & Brian	204-859-2563
81	Sacred Heart of Jesus Manse; Father Jay	
115	Stelmack, Colleen	
123	Reid, Greg & Tracy (Alana Wierenga)	204-304-0505 (
126	Bilinsky, Ben	431-286-0005
127	Kominko, Owen; Lees, Meghan	431-282-3255
134	Hample, Siusan (Paetkuy, Clinton)	204-952-2732 (204-962-2732)
139	D&B Holdings (Marty & Denise)	
146	Kurchaba, Vincent	
147	Dufprat Dallas	204-526-0711
153	Joslin, Oliver; Farquhar, Kelly Lynn	
159	Chuhai, Elizabeth	204-859-2048

Parkview Drive:

House #	Owner/ Renter	Contact Info
42	Sokolan, Evangeline	

Rosburn Municipality
Emergency Plan

51	Wayway Development (Marissa Wood)	
55	Raymond, Carole (Samantha Ledoux)	204-859-2511 (306-850-6705)
56	Tanner, Carol	204-773-6685
60	Davis, George & Stella(vacant)	431-286-0007; 204-859-2037
63	Manitoba Housing (vacant)	
64	Zlotcha, Wendy & Syl	
65	Ogibowski, Philip	
72	Chuchmuch, Cory & Kelly	
77	Pozzebon, Sara-lyn	705-256-9998
78	Sawchuk, Nicholas & Emily	204-573-4207
84	Ploshynsky, Robert & Mary-Anne	204-859-3494; 204-859-0067
85	Kiez, Elsie; Katchin, Dianne	
90	Tchoupiak, Mikhail & Anna	
91	Manitoba Housing (vacant)	204-937-6474
101	Sytnyk, David	
107	Krysko, Holly	204-821-8296
111	Nechwediuk, Jesse	604-378-8318
117	Kalynuik, Jason	204-297-8767
121	Hunter, Linda& Brett	204-773-0635 (B)
127	Zapletal, Cheryl	
131	Bilinsky, Darren	
141	Kaskiw, Clarence	
151	Bowe, Kyle	204-290-1102
161	McLaughlin, Christopher; Ryszytylo, Kristyn	
165	Kurchaba, Terry & Debbie	204-859-0912 (Deb)
169	Reitenbach, Shannon & Armstrong, Kim	
181	Luhowy, Troy & Michelle	204-859-3238
185	Oliver, Dennis & Dorothy	

Urban Business:

Address	Business Name/ Owner	Contact Info
31 Cloverdale	Rosburn Hotel	
170 Victoria Ave W	Rosburn Early Learners	
13 Main St N	Parkway Coop Grocery	204-859-2153
19 Main St N	Choy's; Choy Vot Wai	
23 Main St N	Rosburn Pharmacy; Mann, Craig	204-859-2705 (f) 204-859-2705 (p)
24 Main St N	Parkland Furniture and Appliances;	

Rosburn Municipality
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	Slon, Dylan	
28 Main St N	Le-Le Holdings; N&L Holdings	204-859-2245
29 Main St N	1296828 BC Ltd; Dollar Store	204-859-3056
32 Main St N	Farm & Auto; Drul Darrell & Myra	204-859-2636
37 Main St N	Home Hardware; Oliver, Dennis	204-859-2363
47 Main St N	Fusion Credit Union Ltd.	204-859-5025
68 Main St N	Parkway Coop (new C Store)	204-859-2618
83 Main St N	East Gate Plumbing & Heating; Montgomery, Kelly	204-796-1600
214 Main St N	Park West School Division (High School); Principal Greg Reid	204-842-2810 204-304-0505
279 Main St N	Den-Lyn Trucking Ltd	
5 Main St S	Northstar Insurance	204-859-5036
8 Main St S	Trustees of Rosburn (Thrift Shop)	
21 Main St S	Parkway Coop (old C store)	
173 Main St S	Woycheshin, Brian	
24 Victoria Ave E	Hairways, Kreshewski, Jenn	
28 Victoria Ave E	Bell Canada	
108 Victoria Ave E	Park West School Div. – Elementary	204-842-2804
20 Victoria Ave E	Gone Scrappin' in Bloom; Hunter, Brett & Kelly	204-859-3334
116 Parkview Dr	Prairie Mountain Health	204-859-2413
94 Centennial Rd	Wheatland Building Centre	204-859-2409

Multi-unit Housing:

Address	Building name/ owner	Contact info
14 Main St N	10052528 MB Ltd. Kerr, Nigel	204-848-0324; 204-848-0644
71 Main St N	Manitoba Housing (Lions Manor)	
22 Parkview Dr	Manitoba Housing (Our Lady of Fatima)	
22 Centennial St	Geertsma, Martin	613-922-5249

Churches:

Address	Name	Contact info
217 Main St N	Trustees of Ukrainian Greek Orthodox	
107 Victoria Ave E	Sacred Heart of Jesus	204-859-3126
21 Parkview Dr	Christian Alliance	

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152 Victoria Ave W	Roman Catholic Archiepiscopal (Ray Lysyshin)	

Local Contractors:

Company Name	Owner/ Service	Contact Info
Al's Electric	Al Prosak – Electrician	204-730-3351
Ashley Mackedenski Lighting	Lighting	204-859-0015
Balan Gravel	Robert Balan	204-234-5388
Brian Woycheshin Welding		204-859-0121
Derek Saley Contracting	Gravel/ Plow	204-859-0286
East Gate Plumbing	Kelly Montgomery- Plumber	204-796-1600
Gord Thomas Electric	Electrician	204-799-8331
Keegan Saley	General Contractor	204-859-3347
Hunter Trucking	Brett Hunter – Gravel/ Plow	204-773-0635
L& M Services	Lorne Lawless – mechanic/ septic	204-859-2940
Reynolds Renew	Scott Reynolds – contractor	204-859-2113
Rosburn Farm & Auto	Darrell Drul	204-859-2636
Tim Shwaluk Plumbing & Heating	Plumbing	204-365-0109

Rural Residents

Civic Address	Land Location	Owner	Contact information
149034	NE 30-21-25		
149125	SW 30-21-25	Larsen, Allen	
149066	NE 19-21-25	Sawchuk, Michael	
122118/122022	NE 18-21-25 &SE 18-21-25	Tee Chase Enterprises – Melnyk, James &	204-773-0111
121039	SW 7-21-25	Mazur, Brad & Jacqueline	
149035	SE 7-21-25	Mazur, Brooks	
148104	NW 32-21-25	Sawchuk, Terry	
148093	SW 32-21-25	Konyk, Taras	204-792-9875
125116	NE 32-21-25	Vinnell, Jarvis	
	SE 32-21-25	Naherniak, Darren & Darlene	
123136	NE 20-21-25	Sawchuk Elmer & Peter	
148053	SE 20-21-25	Sawchuk, Peter	
125127	NW 33-21-25	Fouillard, Omer & Armand ; Moody, Randy	
147131	SW 33-21-25	Vinnell, Jarvis	
147051	SE 33-21-25	Naherniak, Darren & Darlene	
125096	NE 33-21-25	??	
147162	NW 28-21-25	Naherniak, Elsie	
146079	SW 28-21-25	Warman, Aaron	
147046	NE 21-21-25	Melnyk, Richard & Regehr, Deborah	
147123	SW 16-21-25	Melnyk, Wally	
147126	NW 9-21-25	Hyra, Mary	
125041	SW 34-21-25	Brykaliuk, Milton & Ryan	
125114	NE 34-21-25	Collier, David & Tina & Graham, Kelly	
146042	NE 27-21-25	Bilawka, Robert	
122040	SE 15-21-25	??	
121111	NW 10-21-25	Schlup, Thomas & Sabrina	
146151	SW 3-21-25	Barnesky, Nikolas	
125156	NW 35-21-25	Yaremchuk, Tim & Rosanne	
145012	NE 26-21-25	Nature Conservancy??	
145114	NW 23-21-25	Kreshewski, Brayden	
145099	SW 23-21-25	Deydey, Olga	
145039	SE 23-21-25	Deydey, Dennis	
120155	NW 2-21-25	Church?	
145037	SE 2-21-25	Kuzenko, Myron & Amanda	
145062	NW35-20-25	Kosteski, R & B	
125053	SW 36-21-25	Brykaliuk, Milton	

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124077	SW 25-21-25	Zentner, Roger	
122103	NW13-21-25	Brykaliuk, Milton	
144009	SE 12-21-25	Bartkiw, Trevor	
120068	SE 1-21-25	K&K Agribusiness Inc.	
120045	SW 6-21-24	Livetsky, Martin	
123106	NE 19-21-24	Cleland, Wendell & Joan & Richard	
143077	SE 7-21-24	Bartkiw, Wade & Kristen	
142097	SW 32-21-24	Kohuch, Walter	
142077	SE 32-21-24	Pawluk, Calvin	
123105	NW20-21-24	Thompson, Don & Linda	
123067	SW 20-21-24	Smith, Lise	
142137	SW 20-21-24	Jeffries, F & Narduzzi, K	
142105	SW 20-21-24	Lindsay, Jared & Melissa	
125094	NE 33-21-24	Maydaniuk, Edward	
125024	SE 33-21-24	10147948 MB Ltd (Bartkiw)	
141166	NW 28-21-24	Wolfe, Ian & Lynn	
141064	NE 28-21-24	Mills, Timothy & Frederick	
141027	SE 28-21-24	McDonald, Cindy & Pink, Patrick	
141030	NE 16-21-24	Bartkiw, Trevor	
122070	SE 16-21-24	Saley, Joese	
122016	SE 16-21-24	??	
121144	NE 9-21-24	Thibodeau, Yannick & Ketelsen, Karina	204-859-2667 (H)
141046	NE 4-21-24	Ternovetsky, Keven & Connie	
120064	SE 4-21-24	Kaastra, Ieberling & Renske	
119162	NE 33-20-24	??	
125073	SW 34-21-24	Kucey, Jamie & Reginald	
140024	NE 27-21-24	Armbruster, Ray & Susan	
140012	NE 27-21-24	Armbruster, Ray & Susan	
124035	SW 27-21-24	Sidler, Larry & Mitchell, Laraine	
120136	NE 3-21-24	Pomerichuk, Brian & Danyluk, Deborah	
139073	SE 35-21-24	Cormier, Gilles	
124119	NW 26-21-24	Pilkey, Jeremy & Kerry	
124079	SW 26-21-24	Gass, R & B	
124020	SE 26-21-24	Fiel, Darrell	
122013	SW 14-21-24	Bartkiw, Wade & Judy	
122086	NE 14-21-24	Cleland, Alex	
120083	SW 2-21-24	Bartkiw, Wade	
139123	SW 2-21-24	Ternovetsky, Colton & Jessica	
119152	NE 35-20-24	5408548 MB Ltd	
138151	SW 36-21-24	Glasman, Robert & Andrea	

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124069	SW 25-21-24	Gunn Creek Ranch	
138141	NW 13-21-24	Schueller, E	
138089	NW 13-21-24	Sacharko, Ephraime & Alice	
121108	NW 12-21-24	McCannell, Donald & Westdal, Paul	
120110	NW 1-21-24	Shmyr, Johnnie	
138141	SW 1-21-24	Morgan, TJ & EA	
119167	NW36-20-24	Foxon, Irene	
138013	SE 36-20-24	Fiel, Darcy	
138007	SW 31-20-23	McLaughlin, Terry	
118134	NE 30-20-23	Herchak, Melfred	
117163	NW 19-20-23	Kaastra, Ieberling & Renske	
138036	NE 13-20-24	Lepischak, Eugene	
116008	SE 13-20-24	Chuhai, Anthony	
115042	SE 12-20-24	Ukrainian Catholic Church??	
114074	SE 1-20-24	Zegalski, Gregory	
137100	NW 18-20-23	Schultz, Janice	
137066	NE 7-20-23	Unrau, Jacob	
137101	SW 6-20-23	Chuhai, Anthony	
137048	NE 31-19-23	Desbiens, Patrick & Elaine	
118087	SW 29-21-23	??	
136047	SE 20-20-23	Salyn, Thomas & Brenda	
136032	NE 17-20-23	Salyn, Thomas & Brenda	
136097	SW 5-20-23	Viola, Joe & Angela	
136095	SW 5-20-23	Rutledge, M	
118057	SW 28-20-23	Charney, Edward & Phyllis	
135005	SE 21-20-23	Malchuk & Konefall	
117034	SE 21-20-23	Charney, Edward	
116162	NE 16-20-23	Krotch, E & T	
135116	NW 16-20-23	Neu, Rainer & Sandra	
135005	SE 16-20-23	Dutchak, Ronnie	
138081	SW 9-20-23	Mychasiw, Raymond	
119123	NE 34-20-23	Vielfaure, Denis & Nicole	
119026	SW 34-20-23	Mychasiw, Raymond	
134098	NE 27-20-23	Bestvater,	
134054	NE 27-20-23	McCulloch, James	
116083	NW 15-20-23	Mychasiw, Edward	
116010	SE 15-20-23	Ferguson, Jennifer & Bradley	
115107	NW 10-20-23	Maduke, Bradley	
114092	NE 3-20-23	Mychasiw, Walter & Joan	
119094	NE 35-20-23	??	
118092	NE 26-20-23	Mychasiw, Edward	
118058	SE 26-20-23	Dnistransky, Jean	

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117141	NW 23-20-23	??	
117007	SW 23-20-23	Kreshewski, Tony	
117036	SE 23-20-23	??	
116073	SW14-20-23	Croy, Werner	
133039	SE 14-20-23	Kryshewsky, Michael & Nancy	
114154	NE 2-20-23	Liles, Terence & Angela	
114018	SE 2-20-23	Drozda, Mervin	
133082	NW 35-20-23	Drozda, Mervin	
113130	NE35-20-23	Klein, DH & WH	
119108	NE 36-20-23	Legault, Nadeau, Puddifant, & Bernardin	
117121	NW 24-20-23	Buternowsky, P& S	
132067	SE 24-20-23	Kowaluk, Kryshewski, Ploshynsky	
115150	NE 12-20-23	Balan, Robert	
115128	NE 12-20-23	Ervick, Bernard & Evita	
114160	NE 1-20-23	Krauss, Cole	
149119	SW 19-20-25	10147948 MB Ltd	
119101	NW 32-20-25	Barnesky, Joanness	
119050	SE 32-20-25	Waywayseeccappo Land Holding	
117010	SE 20-20-25	Hydro	
147039	SE 21-20-25	Kreshewski, Jean or Barry??	
147031	SE 21-20-25	Kreshewski, Jean or Barry??	
118164	NE 27-20-25	Schaworski, Brian & Bernice	
117022	SE 22-20-25	Cleland, Richard, Wendell & Jean	
145028	NE 26-20-25	Ranchvale Women's Inst. (vacant)	
118046	SE 26-20-25	Saley, Derek	
118001	SW 26-20-25	Bart, Daniel	
145138	NW 14-20-25	Genovy, David & Melanie	
114092	NE 2-20-25	Joslin, Barbara & Oliver	
114064	SE 2-20-25	Joslin, Barbara & Oliver	
114047	SW 2-20-25	Kreshewski, K (barn)	
145099	SW 2-20-25	MTS	
117019	SW 24-20-25	Strank, Paul & Mildred (vacant)	
116142	NE 13-20-25	O'Grady, Derek & Melanie	
144011	SE 13-20-25	Saley, James & Delores	
115105	NW 12-20-25	Saley, Devon & Bonchuk, Amy	
115044	SE 12-20-25	Caldwell, Borowski & Kaskiw	
114090	NE 1-20-25-A	Wray, William & Karen	
114064	SE 1-20-25-B	Ruthenian Greek Catholic cemetery	
114036	SE 1-20-25-C	Slon, Kelly	
144045	SE 1-20-25 - D	4418621 MB Ltd.	

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144091	SW1-20-25 – F	Ternovetsky, Ivan & Linda	
144092	NE 36-19-25	??	
146010	NW 35-19-25	??	
118025	SW 30-20-25	Belbas, Joan	
114145	NW 6-20-24	Kostesky, Robert	
114079	SW 6-20-24	Flaman, Fawn	
143141	SW 6-20-24	Rural Shop	
143081	SE 18-20-24	Didych, Dennis	
142151	SW 32-20-24	Lukinski, Lloyd & Rosemary	
117033	SW 17-20-24	Diduch, Michael	
116025	SW17-20-24	Lawless, John & Rory	
142061	SE 17-20-24	Ketelsen, Raymond	
142108	NW 8–20-24	Bartkiw, Wade & Kristin	
142066	NE 8-20-24	Kreshewski, Heather	
114162	NE 5-20-24	Munro, JF, BG & PE	
114015	SW 5-20-24	Reid, Greg & Tracy	
119162	NE 33-20-24	Lukinski, Lloyd & Rosemary	
117132	NE 21-20-24	Glushka, Myron	
141107	SW 21-20-24	Gawryluk, Kenneth	
114128	NE 4-20-24	Duiker, Thomasina	
113122	NE 33-20-24	Hersack, Dwayne	
118107	NW 27-20-24	Ketelsen, Thomas & Ilse	
117086	NE 22-20-24	Genovey, David	
140146	NW 15-20-24	Andrew, Kristoffer & Jennifer	
116146	NE 15-20-24	Hursley, James & Sharon	
140083	SW 15-20-24	Fraburger, Siegfried	
140033	SE 10-20-24	Chuhai, Anthony (vacant)	
114045	SW 3-20-24	Manns, C & M	
114069	SW 3-20-24	Lisowski, L & Selby, PM	
119152	NE 35-20-24	5408548 MB Ltd	
119091	NW 35-20-24	Tanasychuk, Barry & Agnes	
139080	NE 26-20-24	Huminicki, Michelle (seasonal)	
117109	NW 23-20-24	Livetsky, Marvin	
139128	NW 14-20-24	Dnistransky, Alexander & Antonow, Jean	
138148-A	NW 25-20-24	Bartkiw, Trevor	
138148-B		Lepp, G & C	
116145	NW 16-20-25	??	
116135	NW 16-20-25	Sikora, Brenda & Grabowski, Adam	
116119	NW 16-20-25	Saley, Keegan & Sarah	
116109-I	NW 16-20-25	St. Pierry, Joel & Karen	

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138102	NW 16-20-25	Caldwell, N & Crosthwaite, R	
114125	NW 1-20-24	Klym, Rob	
138114	NW 36-20-24	McMillan, Vernon & Heather	
109033	SE 8-19-25	Cottingham, Valerie	
108114	NE 4-19-25	????	
111052	SE 22-19-25	Tanasychuk, Agnes	
146131	SW 15-19-25	Hrycak, Samuel & Ann	
146153	SW 10-19-25	Schaworski, Brian & Bernice	
145043	SE 35-19-25	Kreshewski, Calvin & Jennifer	
112146	NE 26-19-25	Tanasychuk, Irene	
111143	NW 23-19-25	Heneghan, Michael & Diana	
145083	SE 14-19-25	Mitchell, John & Jean	
109120	NE 11-19-25	Mitchell, Christopher & Donna	

FORMS

Declaration of a State of Emergency

Termination of State of Emergency

EOC FORMS:

Rosburn Emergency Operations Centre Sign In

ESS Log Book

Pet Livestock Registration

EVACUATION FORMS:

Evacuation/ Shelter-in-Place Order

Official Notification of Evacuation

House to House Info Log

Evacuation Vehicle Log

Evacuation Intake Registration

Declaration of State of Emergency

Rosburn Municipality

Declared by _____

WHEREAS the Rosburn Municipality is encountering _____ that requires prompt action to prevent harm or damage to the safety, health or welfare of persons located within the boundaries of the Rosburn Municipality and to prevent damage to property within these boundaries;

AND WHEREAS this _____ presents such an extreme emergency within the _____ that there is not sufficient time to convene a regular constituted meeting of the Council of this Rosburn Municipality but rather this emergency compels me to respond to this emergency immediately on behalf of the Rosburn Municipality;

THEREFORE pursuant to Section 11(2) of *The Emergency Measures Act*, of the Continuing Consolidation of the Statutes of Manitoba, I _____ of Rosburn Municipality declare that a state of local emergency exists _____ from the _____ of _____ at _____ to the _____ of _____.

DATED this _____ of _____.

(Signature of Mayor)

Termination of State of Emergency

PURSUANT to Section 8.2 (2) of *The Emergency Measures Act*, the Council of [name of local authority] declares that the State of Local Emergency is terminated in the [name of local authority].

Dated this [day] of [month] [year].

Moved by Councillor [name of councillor]

Seconded by Councillor [name of councillor]

Per: [name of chairperson]

[name of Mayor/Reeve] of the [name of local authority]

PET / LIVESTOCK REGISTRATION / INFORMATION

Name: _____ Phone: _____

Address: _____

Civic Address: _____ Sec: _____ TWP: _____ RGE: _____

Dog: _____ Cat: _____ Other: _____

Livestock (Type): _____ Number: _____

Exotic (Type): _____ Number: _____

Remarks / Special Needs:

THANK-YOU!

IF YOU HAVE ANY CONCERNS, PLEASE CALL OUR OFFICES:

[ENTER NAME OF MUNICIPALITY]: [ENTER PHONE NUMBER]

RECORDED BY: _____ DATE: _____

EVACUATION / SHELTER-IN-PLACE ORDER

This is _____
Rank/Title *Name*

from the _____
Agency/Department

A _____
size/intensity *incident*

_____ *has occurred/is occurring* in _____ *location*

Because of the potential danger to life and health _____
the authority

_____ everyone within _____
has/have ordered/recommended # _____ *blocks/kilometres/metres*

of that area to _____
evacuate/shelter-in-place immediately/as soon as possible

If you are in following areas, you _____
must/should leave the area/get inside a building

This message will be repeated. Specific instructions and locations will be given

If you are in the following areas, you _____
must/should leave the area/get inside a building

_____. The areas involved are as follows:
immediately/as soon as possible

_____ *North/South/East/West* _____ *Location: street, highway or other significant geographical point*

_____ *North/South/East/West* _____ *Location: street, highway or other significant geographical point*

_____ *North/South/East/West* _____ *Location: street, highway or other significant geographical point*

_____ *North/South/East/West* _____ *Location: street, highway or other significant geographical point*

OFFICIAL NOTIFICATION OF EVACUATION

Determine what information you want to provide to evacuees on the sample Notification of Evacuation form. Consult with fire, police, health and Emergency Social Services Coordinator who may wish to provide additional information to evacuees.

THE [ENTER NAME OF MUNICIPALITY] HAS DECLARED A STATE OF LOCAL EMERGENCY BECAUSE OF [ENTER TYPE OF EMERGENCY].

YOU MUST LEAVE BECAUSE OF THE DANGER TO YOUR HEALTH AND SAFETY.

PLEASE LEAVE BY [ENTER TIME AND DATE]

PLEASE TAKE THE FOLLOWING ITEMS

Money, Credit Cards, Birth Certificates, etc.

Pets (dependent on the urgency of the emergency)

Medications (including personal medical appliances)

Infant food including diapers (if applicable)

Clothing

Personal hygiene items (toothpaste, toothbrushes, soap, shaving items, and feminine hygiene items)

BEFORE LEAVING YOUR HOME, PLEASE DO THE FOLLOWING:

- Turn off water supply
- Turn off lights, appliances, etc.
- Do not turn off your furnace (it may be advisable to turn off furnaces if a flammable product is the cause of the emergency – check with fire chief)
- Lock your residence

PLEASE REPORT TO THE FOLLOWING LOCATION [give address of local facility or host communities – give directions or a map showing route to be followed]

IF YOU REQUIRE ASSISTANCE (i.e. transportation, moving livestock, etc.)

PHONE [enter phone number]

IT IS IMPORTANT TO REGISTER, SO PLEASE REPORT TO THE RECEPTION CENTRE AT [enter location of reception centre]

The purpose of registration is to help locate you if your friends and relatives should inquire.

YOU WILL BE INFORMED THROUGH RADIO AND TELEVISION AND AT THE RECEPTION CENTRES WHEN IT IS SAFE TO RETURN TO YOUR HOMES.

A CITIZEN'S INQUIRY LINE WILL BE (HAS BEEN) ESTABLISHED TO ANSWER YOUR QUESTIONS.

CITIZEN'S INQUIRY LINE PHONE NUMBER IS [ENTER PHONE NUMBER].

